



## UNV Internship Programme

The Swiss Agency for Development and Cooperation (SDC) and the Political Affairs Division IV (PA IV) of the Federal Department of Foreign Affairs are financing internship positions with the United Nations Volunteers Programme ([www.unv.org](http://www.unv.org)) targeting young graduates.

The aim of the programme is to give young Swiss Nationals with little professional experience an insight in the work of the United Nations at field level and to assist UNV in achieving its development goals. The selected interns will spend one year in a priority country of SDC or PA IV working for a United Nations agency. The internship will start in February 2011.

### Requirements

University graduates may apply if they:

- Have completed a Masters degree (except for positions 8 and 9).
- Have a demonstrate interest in questions related to international cooperation, development, human rights, peace promotion or humanitarian politics.
- Are less than 28 years old or have completed university studies since less than 1 year (at the date of application). Preference will be given to candidates who are under 30 years of age.
- Have maximum one year professional experience overseas.
- Are proficient in English and have an active knowledge of two official Swiss languages. Other language according to the Terms of References.
- Are Swiss Nationals (C permit not included).
- Target a long term career in the field of international cooperation.

Volunteering and/or working experience in a developing country are an asset as well as practical experience in international cooperation and/or knowledge of the United Nations system.

Candidates are expected to be geographically mobile, to be able to adjust to difficult living conditions and to accept substantial changes in their assignment description.

### Competencies

- A high level of communication and presentation skills
- Ability to work harmoniously in a multicultural environment and respect diversity
- Strong planning and organisational skills
- A commitment to values and principles of volunteerism
- Research and analytical skills
- A commitment to continuous learning
- Other specific competencies as defined in the Terms of Reference

## **Conditions of service (COS)**

Interns receive a monthly living allowance according to the cost of living in the country of assignment. The travel expenses to the duty station as well as health/life insurance costs will also be covered. More information can be found in the UNV COS Handbook at <http://www.unv.org/en/how-to-volunteer/cos.html>, as well as in the Terms of Reference

## **Selection process**

The recruitment process for the UNV internship programme takes about four months. Applications open in September with a deadline early October. Initial screening takes place mid October, and interviews in November (*cinfo*) and December (UNV). *cinfo* is in charge of the pre selection of the candidates. Final decision is made by the UN field office after a second interview.