



UNITED NATIONS CHILDREN'S FUND JOB PROFILE

I. Post Information

Job Title:
Finance Officer, Innovative Finance

Supervisor Title/ Level:

- 1st year:
Senior Advisor for Innovative Finance
- 2nd and 3rd year:
Chief Communication, Advocacy and Partnerships

Organizational Unit:

- 1st year:
Innovative Finance Team, Office of Innovation (Ool), Headquarters
- 2nd and 3rd year:
Country Office

Post Location:

- 1st year:
New York USA
- 2nd and 3rd year:
Kampala, Uganda

Job Level:
P2

Contract type:
Fixed-term appointment (JPO)

Duration of assignment:
2 to 3 year assignment (1-year fixed-term appointment renewable up to 3 years subject to satisfactory performance, recommendation by respective office and partner country agreement.)

II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Job organizational context

At HQ level, the incumbent is placed within the Innovative Finance Team, which is part of Office of Innovation (OoI) and will report to the Senior Advisor for Innovative Finance. He/she will work closely with and assist in coordinating the cross-divisional innovative finance work with the structured finance team in the Division of Financial and Administrative Management (DFAM), the new aid modalities team in the Public Partnership Division (PPD), the partnerships team in the Private Fundraising and Partnerships Division (PFP), as well as relevant sections in PD and SD.

At the Uganda country level, the Innovative Finance Officer will work under the guidance and direct supervision of the Chief Communication, Advocacy and Partnerships in consultation with the Deputy Resident Representative (Programme) retaining a dotted line to the Innovative Finance team in HQ.

Purpose for the job

UNICEF is seeking to complement its current efforts to accelerate results for children through the use of new financial structures (e.g. blended finance, guarantees, impact investing) that can leverage additional resources for children (as well as make the use of existing resources more efficient and results-oriented).

At HQ level, the incumbent will take a strategic, coordination and project management function in the Innovative Finance Team, as it relates to the development and implementation of innovative finance frameworks and initiatives. The objective of the Innovative Finance Team is to enable the use of financial instruments and financial frameworks to help accelerate results for children.

At country level, the incumbent will provide project management, technical and analytical support to the UNICEF CO as it relates to the development and implementation of innovative finance deals, that leverage new resources for children. In particular, supporting the Uganda Country Office to use and leverage new financial structures, (blended funds, loans/ guarantees, impact bonds) in relation to the country programme document 2021-2025, with specific focus on early learning and youth.

III. Key functions, accountabilities and related duties/tasks

Planning and Coordination

- Provide project management support as it relates to the innovative finance team's and Uganda Country office work plan and key deliverables;
- Support preparations for, participate in, and provide inputs to team meetings and other relevant management and coordination mechanisms at both HQ and Uganda level, related to innovative finance; and
- Liaise with internal and external stakeholders and partners working on innovative finance as required, including the structured finance team in DFAM, the new aid modalities team in PPD, the partnerships team in PFP, and relevant sections in PD and SD both at HQ as well as at Country Office level.
- At HQ level, support of the implementation of the global IF Strategy, in particular in support of the first goal to 'Amplify financing to achieve the SDGs and accelerate results for Children through Innovative Financing instruments'
- Support the team and projects through administration and coordination, where needed

Stakeholder management

- Expands UNICEF's network of key interlocutors to build stronger relationships between UNICEF and governments, other key-decision makers, development institutions, foundations, civil society organizations, UN partners, international financial institutions and/or other relevant constituencies.

- Engage with potential partner organizations/entities to gauge their interest and cultivate partnerships to leverage innovative financing, including blended financing and impact bonds, to deliver results for children.
- Seeks and promotes new partnerships in support of the larger Business for Results agenda, working with UNICEF colleagues across the organization to identify partnership needs and opportunities and provide support to broker agreements to meet those needs.
- Receives and screens inquiries from potential collaborators and facilitates communication with appropriate UNICEF staff. Scans and scouts external environment within designated partnership area for opportunities and risks and shares information in a timely fashion with relevant UNICEF staff.

Strategic Analysis

- Analyze UNICEF's portfolio and existing innovative finance mechanisms to identify potential innovative finance opportunities;
- Support the development of UNICEF's strategic approach to innovative finance, both at HQ as well as Country Office level; Conduct and regularly update analyses of existing financing mechanisms and of most relevant innovative development financing (IDF) mechanisms/instruments that UNICEF may engage in, given UNICEF's needs, capacities, and existing experience in IDF mechanisms; including leveraging role for the government(s) and relevant partners.

Project Due Diligence

- Advise on and contribute to the design and implementation of innovative finance deals, both at HQ and Country Office level; and
- Conduct due diligence on potential initiatives as required.

Monitoring, Evaluation and knowledge management

- Contribute to knowledge generation and management of Key Performance Indicators (KPIs), and supporting the implementation of monitoring and evaluation – as well as dissemination, in coordination with HQ, the Uganda Country Office and partners including NatComs, donors and government(s), ensuring visibility and awareness of results achieved.

Communication

- Develop content for innovative finance project presentations, IF investment cases, etc.;
- Development of IF communication material

IV. Impact of Results

Leveraging innovative finance in support results for children is a new and emerging corporate priority. To be successful in this endeavor, it will be important for UNICEF to have the necessary organizational and project management capacity to undertake the initiatives. The Innovative Finance Officer will support the Innovative Finance team in implementing UNICEF's innovative finance strategy. This will include project management and coordination support, as well as analyses to identify potential innovative finance opportunities, and due diligence assessments of potential initiatives. His/her performance directly impacts the efficiency and effectiveness in creating this new team and function within UNICEF, and is critical to the development and successful execution of innovative finance deals.

V. Competencies and level of proficiency required

<p><u>Core Values</u></p> <ul style="list-style-type: none">▪ Commitment▪ Diversity and inclusion▪ Integrity <p><u>Core competencies</u></p> <ul style="list-style-type: none">• Communication• Working with People• Drive for Results	<p><u>Functional Competencies:</u></p> <ul style="list-style-type: none">• Planning and Organizing• Learning and Researching• Analyzing
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VI. Recruitment Qualifications

Education:	<ul style="list-style-type: none">• Advanced university degree in relevant field, e.g. Public Policy, Business Administration, Development
Experience:	<ul style="list-style-type: none">• 2 years, preferably 3 years, of relevant work experience at national and/or international levels in project management, consulting, development, or other related fields required.• Experience in Private Sector Finance or Development Finance is an asset.• Experience in/knowledge of the UN system and knowledge of UNICEF's work would be an asset.
Skills:	<ul style="list-style-type: none">• Strategic global thinking and analytical ability required.• Ability to conceptualize, plan and execute ideas required.• Strong capacity to work effectively in inter-divisional teams required.• Excellent organizational, interpersonal and communications skills required.
Language Requirements:	<ul style="list-style-type: none">• Fluency in English is required.• Knowledge of another official UN language is an asset.