

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

MNGR000036--UN Youth Volunteer in SDC support project on SGBV

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Mongolia
Host Institute	United Nations Population Fund
Volunteer Category	International Youth
Number of Volunteer	1
Duration	12 months
Expected Starting Date	15-02-2021
Duty Station	Ulan Bator [MNG]
Assignment Place	Family Duty Station

Assignment Place Remark

UN Youth Volunteer assignments are always without family.

Living Conditions

Mongolia is a country known for its long history, rich and thriving traditional culture, and great natural beauty. While Ulaanbaatar, the country's capital, is a modern and cosmopolitan city with shopping malls, international hotel chains, and restaurants of various cuisines, the rest of the country remains rural, relying primarily on herding for livelihood.

Mongolia is located in the heart of the Asian continent and covers an area of 1,566,500 km² as the second-largest land-locked country in the world. Mongolia's climate is extreme continental - an extreme climate with four to six months when the average temperature remains below 0°C, and higher temperatures for two to three months in the summer. The coldest months are from mid-December to February when the temperature drops to -20°C and occasionally even lower. However, suitable winter wear is widely available while housing and office buildings are equipped with heating systems that provide comfortable conditions. Spring in Mongolia, which lasts from mid-March to May, is usually characterized by dust storms, gusty winds, and constant changes in pressure. Aside from extreme weather conditions, social, economic and health conditions are the main factors that affect the security situation in Mongolia. Overall

however, it is generally a peaceful country without any major security risks.

Ulaanbaatar has an official population of about 1 million, accounting for more than one third of the country's population. The official language is Mongolian, which is spoken and understood throughout the country, while Kazakh is spoken by a minority group in Western Mongolia. Russian is extensively spoken, and English is becoming more popular in urban areas. Ulaanbaatar has a fairly good number of international flights and train connections. With regular flights every day operated by 4 different airlines, travel by air is the most convenient and fastest mode of transport to and from Ulaanbaatar. The Trans-Siberian and Trans-Mongolian trains also connect Ulaanbaatar to Europe (via Russia) and the rest of Asia (via China). All key locations in the country are accessible by air and by road. International telephone and internet services work well in Ulaanbaatar, with several operator companies providing a range of options. Internet service is widely available in Ulaanbaatar and provincial centres at reasonable rates. Wireless facilities are also available in many locations. Foreigners can rent fully furnished apartments in any part of the city for a reasonable fee.

There are no immunization and or vaccination requirements for people entering Mongolia. Medical and dental services are available for international personnel in Ulaanbaatar. For more information on Mongolia, the following link is recommended:

<http://lonelyplanet.com/mongolia>.

Assignment Details

Assignment Title

UN Youth Volunteer in SDC support project on SGBV

Organizational Context & Project Description

UNFPA is the United Nations sexual and reproductive health agency. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. In 2018, UNFPA launched efforts to achieve three transformative results, ambitions that promise to change the world for every man, woman and young person: 1) Ending unmet need for family planning, 2) Ending preventable maternal death, and 3) Ending gender based violence and harmful practices. UNFPA is a field based organizations and has its operation in more than 150 countries and territories that are home to the vast majority of the world's people.

UNFPA Mongolia started providing support to the Mongolian government since the late 1970s with the provision of equipment and training to the Central Statistics Office to carry out the population census of 1979 and 1989. Support to maternal and child health began in the early 1980s and consisted of training for medical personnel and provision of contraceptives. UNFPA Mongolia currently implements the 6th Country Programme (2017-2021), harmonized with the United Nations Development Assistance Framework (2017-2021). The 6th Country Programme has two outcome areas: 1) Adolescents and Youth and 2) Gender Equality and Women's Empowerment.

The First Phase of the 4-year Combating Gender-Based Violence (GBV) in Mongolia Project with financial support from Swiss Agency for Development and Cooperation (SDC) contributes to Gender Equality and Women's Empowerment Outcome and is expected to end July 2020. The CGBV Project is one of the first and most comprehensive multi-stakeholder initiatives to address gender-based violence (GBV) in the country by strengthening national capacity for prevention and response. It succeeded in three important ways. First, evidence on GBV/DV was generated with the National GBV Survey and the eGBV database, and was used for targeted policymaking. Second, advocacy and communication activities were implemented to raise awareness among duty-bearers and rights-holders, which led to financial and human resource commitments and allocations for GBV. Finally, survivor protection mechanisms and multi-sectoral coordination mechanisms were developed and became functional with support from the Project. Most notably, nine One Stop Service Centers (OSSC) for GBV survivors were set up across the country and served approx. 5,000 women in 7 provinces and 2 municipal districts within the project period. The CGBV Project also succeeded in contributing to the national response to the COVID-19 pandemic by addressing the gaps in GBV response and prevention that came as a result of this crisis.

Building on the lessons learned in the First Phase, the Second Phase of the CGBV Project focuses on the consolidation and institutionalization of GBV prevention and response mechanisms as well as capacity-building from the national to the grassroots level to ensure the sustainability and even expand the initiatives under the First Phase.

Thus, the Second Phase aims to contribute to reducing the prevalence of GBV/DV in the country by further strengthening national capacity for prevention and response by achieving two closely interrelated and mutually reinforcing outcomes: (1) government response mechanisms on GBV/DV is institutionalized and sustained at the national-level, and this includes improved data collection and analysis, and strengthened survivor protection and rehabilitation mechanisms; and (2) Selected parts of the population, including

men and boys, are engaged at the community level to be made aware of and behave according to gender equitable social norms. With the SDC support (USD 2.73 millions), the Second phase of the Combating GBV in Mongolia project starts in August 2020. Phase 2 therefore proposes a strategic continuation to ensure sustainability, but also an adjustment towards tackling the root causes of GBV and GBV prevention. To do this, it is important to collaborate more with primary-level government administrative units (municipalities/soums and districts/khoroos) as well as with civil society and other grassroots groups to engage communities. The phase 2 will focus more on the male side of GBV (men and boys), which can be both victims but also perpetrators, which is a new strategic orientation needed to effectively achieve a sustainable reduction of GBV. The phase 2 aims at progressing much more towards the cultural and mental changes needed to create zero-tolerance to GBV and to reduce GBV/DV. With the parliamentary and local elections in 2020 and the related governmental staff changes, it is key to ensure the sustainability of results by sensitizing and training the new duty bearers, to institutionalize and consolidate now also at local level the interventions started with the 1st phase mainly at central level.

Sustainable Development Goals

5. Gender Equality

Task description

Under overall guidance of Head of Office and with the direct supervision of Programme Specialist, Gender Equality and Women's Empowerment, the UN Volunteer will undertake the following:

- Assist in formulating and implementation of the project work plans of the GBV project with implementing partners (IPs) selected;
- Assist the communication with the Swiss Development Agency and Cooperation (SDC) and other relevant partners, and support positive positioning of the GBV project vis-à-vis donors and the general public;
- Support the organisation of missions, events, launches and press conferences and preparation of talking points and background briefs for events and mission;
- Assist in ensuring the timely and quality donor reports are produced, and other donor-specific requirements as indicated in donor agreements are met by identifying and formulating achievements, challenges, lessons learned, and recommendations for further improvement;
- Support Head of Office in leading the United Nations Gender Theme Group (UNGTG) well as in the coordination and reporting mechanisms for the UN Development Assistance Framework (UNDAF)/UN Sustainable Development Cooperation Framework (UNSDCF) in the coordination of UNFPA GBV project activities with other UN agencies and with government, financial institutions, and other development partners to ensure results and lessons learned are widely shared for sustainability beyond the project.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Strengthened national capacity to combat GBV, particularly Domestic Violence, in Mongolia
 - Timely implementation and monitoring of the project on Combating GBV in Mongolia;
 - Successful introduction of international best practices and innovative ways to prevent and respond to GBV in Mongolia as well as in the project implementation;
 - Coordinated partnership with other UN Agencies, donors, government agencies and CSOs;
 - Draft transition/exit plan to ensure the continuation SDC GBV project's results and lessons learnt in other GBV projects in Mongolia beyond 2023;
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

Gender studies, Sociology, Public Health, Statistic and other Social Sciences.

Required experience 3 months

Experience Remark

- Demonstrated interest and/or experience (ideally one year) in project management with focus on Sexual and Gender Based Violence;
- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded.

Language

- English (Mandatory) , Level - Fluent

Area of Expertise

- Other development programme/project experience Mandatory

Area of Expertise Requirement

Age requirement

UN Youth Volunteers should be between 18 and 29 years old throughout the duration of their service.

Learning Expectations

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

- Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.
- Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.
- Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, the host agency will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. The host agency will provide, at its expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

Need Driving Licence No

Competencies & Values

- Adaptability and Flexibility

- Building Trust
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Ethics and Values
- Integrity
- Planning and Organizing
- Respect for Diversity
- Technological Awareness
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the

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VLA base rate of (choose from the drop down menu the appropriate rate here): US\$1,321. The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable). A resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;

- Investigate misconduct: sharing reports with the UNV;



- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics)

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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