



European Bank
for Reconstruction and Development

JOB DESCRIPTION

Section 1 - Details

Job Title	Banking Analyst
Contract Type	Fixed-term (Junior Professional Officer JPO)
Team/Unit	Power & Energy Utilities Team
Responsible to / Line Manager	Director, Power & Energy Utilities or Head of Unit/RO
Direct Reports	N/A
Location	London, HQ
Duration of Assignment	Two (2) years, subject to satisfactory performance. Probation period: one (1) year.

Section 2 – Purpose of Job

The Analyst contributes to all phases of the project cycle, including project origination, structuring, execution, implementation and monitoring.

The Analyst will take responsibility for the tasks assigned to him/her by the operation leader or more senior members of the project team, or more senior bankers, which may include undertaking comprehensive due diligence, including financial, market, integrity and EBRD policy compliance, as well as effective post-signing implementation and monitoring.

The Analyst carries out these tasks as part of a project team under the guidance of the operation leader or under the supervision/guidance of more senior bankers.

This position is in the Power and Energy Team. The Team is made up of 34 people, including bankers, engineers, procurement specialists and support staff, located both in London HQ as well as across the Bank's Countries of Operation. Since 1992, the Team's Cumulative financing to power & energy projects is €9.1bn across 195 projects with €33.1bn total value.

Section 3 – Background

The Project life-cycle involves several stages from origination to signing, followed by implementation and monitoring until full completion and repayment or exit. All the stages involve different tasks such as business marketing, project due diligence analysis, structuring and approval, negotiation and signing of project agreements, disbursement and monitoring.

The role of the Analyst is to contribute, as a project team member, to the structuring, implementation and monitoring of debt and equity transactions, and their effective implementation and monitoring in line with the Bank's operational objectives. Under the guidance of the operation leader and/or more senior bankers,

the Analyst performs those tasks assigned to him/her and provides support to the operation leader and the project team throughout the project cycle, with a particular emphasis on research, data gathering, credit analysis and financial modelling.

Section 4 – Facts / Scale

Typically:

- Contribute as a project team member to the execution, implementation and monitoring of a number of projects each year;
- Carry out other relevant tasks assigned by more senior members of the project team or more senior bankers;
- Under the guidance of a more senior banker, communicate with other internal units in the Bank, client counterparts and other stakeholders;
- No budgetary responsibility;
- No direct reports.

Section 5 – Accountabilities & Responsibilities

Under the guidance of the operation leader or a more senior banker:

1. Structuring and Execution

- Work as a project team member on transactions, contributing to all aspects of project structuring and execution, including comprehensive research and analysis of background materials, market information and financial performance data; analyse and evaluate potential risks related to the proposed project, including analysis of financial statements, preparing and updating financial models and financial projections;
- Assist with the designing and processing of technical co-operation assistance, including preparation of terms of reference and internal approval documentation, to support the related investment project or the related policy dialogue initiative;
- As may be requested, assist with communication with other internal units of the Bank, clients and other stakeholders, at the operational level, such as preparing draft correspondence, presentations, and following up on internal emails;
- Ensure that all tasks assigned to the Analyst are completed within the specified time frames to a high quality and in line with the policies, procedures and objectives of the Bank.

2. Portfolio Monitoring, Value Creation and Reporting

- As requested by the operation leader or a Portfolio Manager, undertake assigned tasks relating to the implementation and monitoring of projects to which the Analyst is assigned as part of the project team, including compliance with project agreements and Bank procedures related to disbursement, monitoring of progress of the project and financial performance of the client, assessing evolving risk factors and monitoring and assessing covenant compliance;
- As requested by the operation leader or more senior member of the project team, prepare timely and comprehensive draft monitoring reports and include recommendations for corrective actions where required and ensure these corrective actions and recommendations are brought to the

attention of more senior team members;

- As may be requested by, and under the supervision of, a TC operation leader, assist with the effective implementation and monitoring of TC assignments including communication with TC client, monitoring of TC fund usage, preparation and filing of relevant TC progress and completion reports to support the TC operation leader to meet donor reporting requirements and operational objectives.

The responsibilities of the Analyst are designed to allow the Analyst to progressively undertake more complex tasks and build the scope of responsibilities based on acquired experience and expertise.

Section 6 – Qualifications & Skills / Experience & Knowledge

Academic background

- University degree preferably in Finance, Economics, Mathematics or Quantitative Analysis.

Professional experience

Required:

- Three years' experience in financial industry (investment or commercial bank, private equity firm, asset management firm, or auditing/financial consulting firm operating to international standards)
- Exposure to industry/country experience.

Languages

Required:

- Excellent written and oral communications in English

Desirable:

- Good command over a language relevant to our regions of operation is an advantage.

Other skills and competencies

Required:

- Computer literacy, conversant with Microsoft Office and spread sheet packages including financial analysis and modelling modules.
- Quantitative/numerical skills are critical with the ability to interpret financial information and to design and use financial models.
- Credit analysis skills, with the ability to interpret accounts, understanding local and international accounting principles and practice of credit analysis.
- Ability to work effectively as a team member and to deadlines and under time pressure.
- Managing multiple tasks to meet varying deadlines.
- Completing tasks to a high degree of accuracy.

Section 7 – Challenges

- Managing multiple tasks to meet varying deadlines.
- Completing tasks to a high degree of accuracy.
- Working well as part of a multi-national team.